

Stricter guidelines for physical attendance at IOOS

The purpose of these guidelines is to minimize the spread of infectious diseases based on the guidelines set out by the Danish Health Authority.

Standard hygienic precautions at IOOS:

- Employees and students cannot enter the department buildings if they have symptoms of COVID-19 (fever, cough, sore throat, headache or muscle pain).
- Employees and students who belong to a risk group should clarify with their own doctor, nearest leader/teacher whether there are specific precautions regarding their physical attendance in the department.
- Attendance must be organized in fixed teams/small pre-defined groups to ensure as few encounters as possible.
- Perform hand hygiene upon arrival at IOOS (hand washing followed by hand disinfection according to NIR (National infection hygiene guidelines)).
- **Keep a one- to two-meter distance in all rooms and facilities.**
- Do not stay in the same room for longer periods of time (rooms under 10 m² are only for one person).
- Take breaks while keeping a distance and whenever possible go outdoors. Alternatively in different rooms /possibly in turns.
- Keep a good hand hygiene.
- Cough and sneeze in your sleeve.
- Do not share paper and writing utensils.
- Perform hand disinfection before and after using the keyboard.
- Wipe the keyboard, mouse and other equipment **before and after use**, using first the soap wipe (green) and afterwards the disinfection wipe (orange).
- Copying: Follow the hygiene instructions on the door of the copy room.
- Offices are closed and office work is done from home.
- Staff can only get access to IOOS by contacting Birgitte Lüttge Head of Clinic.

Hygienic precautions used in connection with patient treatment

- When booking patients, all patients referred for treatment must be contacted by phone for clarification regarding symptoms of COVID-19 and risk groups.
- The patients are advised as follows:
 - *"Do not show up for treatment if you have symptoms of COVID-19, such as fever, cough, sore throat, headache or muscle pain. If you are in a risk group, you must assess, possibly by consulting your own doctor, whether you can receive treatment"*.
- Book patients electronically via KLIPS (NOTE: only every second chair can be booked).
 - Leaflets about risk groups are attached the appointment letter in e-boks.
 - The patient is informed as follows in the appointment letter: *"Do not show up for treatment if you have symptoms of COVID-19, such as fever, cough, sore throat, headache or muscle pain. If you are in a risk group, you should assess whether you can attend, possibly consult your doctor, according to the leaflets attached. Please let us know in advance; possibly cancel the appointment by phone. **"insert the current phone number and insert time period"**.*

- **Spend 15 or 30 minutes (depending on the type of treatment) cleaning and disinfecting between each patient booking.**
- Patients in risk groups have first priority and are the first patients of the day.
- Pick up the patient at the main entrance and **escort the patient to the treatment site** after he/she has called the number received upon booking. Only one patient at a time can enter the building.
- Patients must keep a 1 – 2 meter distance in the waiting room. Inform the patient where the hand disinfectant is.
- Staff participating in patient treatment must use personal protective equipment:
 - Use disposable gloves and surgical masks level 2 for maximum 1 hour and change after each patient.
 - Use safety glasses (not ordinary glasses) or visor for all treatments.
 - Clean with soap wipes and disinfect with disinfection wipes.
 - Use assistance/suction assistance when performing aerosol-generating procedures in order to minimize aerosol formation.
 - Use disposable gown in connection with aerosol-generating procedures – and change between each patient.
- Do not share a PC.
- Only one unit per dental worker per day (to prevent contamination to many surfaces).
- Use cofferdam when technically possible.
- Clean all surfaces **always** with soap wipes (green) and afterwards disinfect with the disinfectant wipes (orange) between each treatment of patients (the wipes cannot be used on chair covers).
- **Spend at minimum 15 minutes cleaning and disinfecting between each patient booking. However, after aerosol forming procedure, 30 minutes.**
- After the last treatment, clean all surfaces with soap wipes (green) and afterwards disinfect with the disinfectant wipes (orange).

Hygienic precautions in the delivery area/Central Sterilization Department

- Employees use gloves as a minimum at all times in the delivery/unclean area.
- Use surgical masks, glasses and disposable gown at the risk of splash and splatter.
- Clean and disinfect surfaces in the delivery area when finishing work.

Hygienic precautions during simulation-based training

- Be aware of the restrictions on the number of people
- Do not share a PC.
- Only one unit per student per day – in order (to prevent contamination to many surfaces)..
- If two people are working together with less than 2 metres apart, use personal protective equipment (surgical mask, gloves, safety glasses)
- Before and after class **the student** cleans all surfaces with soap wipes (green) and afterwards disinfect with the disinfectant wipes (orange).

Hygienic precautions with work in C-lab

- Only items disinfected in accordance with the regulation "Disinfection of dental work". will be received.
- Work in the laboratory can be done without protective equipment.